

DID YOU KNOW?

St. Andrew's has a facebook page!

If you already have a facebook account:

1. Access your facebook account
2. Type St. Andrew's Episcopal Church exactly as shown here (No apostrophe) in the Search box
3. You should see a list of St. Andrew's Episcopal Church options and the face of ours should be available — the Beach Drive view of our church.
4. Click on this and the page should give you the 'Like' option
5. Click on the Like button and you should begin to receive news feed from the site.
6. You may also access via 'Friendship' with the page administrator by typing 'Patron Saint' in the search box and request a friendship with it which will be returned as accepted when an administrator follows through.
7. Once 'friendship' is established with Patron Saint, you may access 'St. Andrew's Episcopal Church' through the information tab on the left hand side of the screen. "Like" it from there and you're attached.

If you do not already have a facebook account:

1. Open your web browser and type www.facebook.com in the URL space and press ENTER
2. This is the sign up page and follow the prompts to begin your account
3. Once you have established your account, the most important part of your account is your security
4. Click the 'account' blue boxes in the right hand upper corner of the page
5. Click on 'Notifications' to instruct facebook to notify you of activity. If you don't want email notifications every time a friend posts, make sure you tell it not to by clicking in the appropriate boxes. The only email notification I allow, is when I want tech support to send me answers to my questions. However, this is not a self-motivated system which understands your desire to limit notices. Every time a new feature or option is added to facebook, you may need to re-address your 'notification status.' You will know to do this when you start receiving undesirable email from facebook.
6. Now, for security, get back to the blue boxes in right upper corner. Click on privacy settings. There is a default setting which is an option or you may utilize by clicking the 'Recommended' box.
7. Should you wish to change your setting more specifically to your needs, click the 'Customize settings' which is in blue but not boxed. Read the options on the left thoroughly and click the boxes on the right so that you instruct facebook as to who you want to view your information. This can be completely privatized if you should so choose. No private information is available unless you wish it to be.
8. There are 4 options in the right hand box once clicked: Everyone, Friends of Friends, Friends Only, or Customize. Click Customize to gain complete restriction in a new box titled Custom Privacy.
9. The new Custom Privacy box has two options 1-Make This Visible To and 2-Hide This From
10. Click the box on the right of these options which gives you 4 new boxes: Friends of Friends, Friends Only, Specific People (whom you will have to indicate), and Only Me (which is the most private of these options).

You will need to repeat these measures for each 'Things I Share' and up-date as needed. If facebook ever has issues, it may reset you to the 'Recommended' privacy status. So check in on facebook a few times a week so you stay informed!

God Bless, Good Luck, and Happy facebooking!

Melinda Hall

While you're online,
Check out our webpage: www.saintandrewsbythebay.org